

# THE Hillside SCHOOL

## Health and Safety Plan 2021 - 2022



# The Hillside School Health and Safety Plan

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to reduce the risks of COVID-19 to the greatest extent possible and safely continue school activities.

The Hillside School will take the necessary precautions and recommendations from the state and local governments, CDC, and the PA DOH. Hillside will consider the CDC indicators and thresholds for risk of transmission of COVID-19 in schools.

Local data will be used to make informed decisions about possible changes in instructional models. The Hillside School will adhere to the PA DOH recommendations following identification of a case(s) of COVID-19.

The Hillside School realizes the knowledge regarding COVID-19 is constantly changing as new information and treatments become available. These recommendations will be adjusted as needed in order to decrease the risk of exposure for our staff, students, and community. The Hillside Board of Trustees recognize that minor changes to this plan may need to be made by the Head of School or designee. In addition, the Head of School or designee shall have authority to mandate distance learning based on the following criteria: (1) inability to adequately and safely staff the building, (2) high risk to the health of the school community, (3) significantly increased number of confirmed/probable/quarantined cases, (4) updated recommendations from the Pennsylvania Department of Health, or (5) the benefits of in-person learning are outweighed by the impact of future state-mandated regulations.

## The Hillside School Learning Models

**Traditional Learning:** All students attend school five days per week.

**Distance Learning:** Offered when Traditional Learning is not available; students' instruction will be delivered via *The Hillside School Distance Learning Plan*.

# Pandemic Team

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities
<b>Donna Henry</b>	Head of School Pandemic Team Coordinator	Plan Development and Response Team
<b>Sharon Fatzinger</b>	Assistant Head of School	Plan Development and Response Team
<b>Stephanie Kobal</b>	Trustee	Plan Development and Response Team
<b>Marc Breidenbach</b>	Trustee	Plan Development
<b>Thomas Kenyon</b>	Trustee	Plan Development
<b>Melissa Stewart</b>	Finance Manager	Response Team
<b>Donna-Marie Daday</b>	Chair of the Board of Trustees	Plan Development and Response Team
<b>Jane Hottenstein</b>	Office Manager	Plan Development and Response Team
<b>Alyssa Nemeth</b>	Administrative Assistant	Plan Development and Response Team
<b>Danielle Cooper</b>	Data Coordinator	Response Team
<b>Holly Nonnemacher</b>	Director of Development	Response Team
<b>Melinda Behrens</b>	East Penn School Nurse	Plan Development and Response Team
<b>Kris DePaolo</b>	Trustee - Treasurer	Plan Development

# Resource Links

[Guidance for COVID-19 Prevention in \(K\)-12 Schools](#) Centers for Disease Control and Prevention

[Guidance for COVID-19 Prevention in \(K\)-12 Schools](#) Pennsylvania Department of Education

[COVID-19 Integrated County View](#) Centers for Disease Control and Prevention

[COVID-19: When to Quarantine](#)

[Pennsylvania Department of Education's Level of Community Transmission Table](#)

[Quick Reference Guide for Reopening Schools | PolicyLab](#)

## Safety Protocols

Action Steps	
UNIVERSAL WEARING of MASKS (well fitted, covering the nose and mouth)	“CDC recommends universal indoor masking for all teachers, staff, students and visitors to schools, regardless of vaccination status.”  All Hillside teachers, staff and students will start the school year fully masked indoors and hope to be able to shift as conditions permit. Mask optional times can be when 3 feet of physical distancing is available and outdoors.
PHYSICAL DISTANCING	School spaces will return to pre-pandemic layouts to prioritize in person instructional experiences. Physical distancing of 3 feet will occur to the greatest extent practical.
HANDWASHING and RESPIRATORY ETIQUETTE	Students and staff will be required to wash hands before lunch. Students and staff will have opportunities to wash hands or sanitize throughout the day and will have the option to wash hands or sanitize when it is requested.

<p>CLEANING and maintaining healthy facilities</p>	<p>High touch areas (i.e.: horizontal surfaces, desks, chairs, technology devices, door handles, sink handles, light switches, etc.) will be cleaned daily at a minimum.</p> <p>Bathrooms will be cleaned and disinfected nightly</p> <p>Water fountains will not be utilized and students/staff will bring in water bottles. There is a bottle filling station available.</p> <p>Regarding ventilation, the CDC's recommendation of at least 6 air exchanges per hour will be followed.</p> <p>Appropriate signage to promote everyday protective measures will be placed throughout the building.</p> <p>Students will have personal materials kept at their desks.</p>
<p>DIAGNOSTIC and SCREENING TESTING</p>	<p>Parents will be asked to screen students at home each morning as they did during the 2020/21 school year.</p> <p>All employees will be asked to self-screen at home each morning.</p> <p>Any students or staff who are experiencing symptoms of COVID-19 will be asked to stay home.</p> <p>All visitors will make prior arrangements and self-screen at the school.</p>
<p>CONTACT TRACING in combination with ISOLATION and QUARANTINE in collaboration with the state and local health departments</p>	<p>Hillside will continue to work collaboratively with the EPSD nurse and the PA Department of Health on risk assessment, isolation and quarantine recommendations for symptomatic, exposed and positive individuals, including contact tracing, until otherwise deemed unnecessary by the PA DOH.</p> <p>Students developing symptoms or having a temperature of 100.4 during the school day will be quarantined at school until a parent or guardian can pick them up no later than 60 minutes from the time of the call.</p>

	DOH at 1-877-PA Health (1-877-724-3258)
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	Hillside staff will contact the Lehigh County State Health Center at 610-821-6770 for further instructions if a faculty, staff member or student has a confirmed diagnosis of COVID-19.
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## Health and Safety Plan Communication

The Hillside School administration will review the Health and Safety Plan with all employees on Tuesday, August 24, 2021.

The Hillside School commits to communicating with our families in a number of ways, including:

- Posting the Health and Safety Plan on The Hillside School website
- Informing families if the Health and Safety Plan has been updated
- Notifying staff and families of a school closure and in-school-year changes to safety protocols
- Alerting staff, families, and public health officials of positive cases of COVID-19 in our school community
- Sharing local, state, and federal guidance on mitigating the spread of COVID-19
- Posting visible signs in our school that promote personal hygiene, physical distancing, and other safety protocols

Additionally, members of the Pandemic Team will regularly monitor changes regarding the health and safety of our specific community, taking lead from local, state, and federal guidelines. Therefore, the Health and Safety Plan is subject to change as new information is discovered and health authorities update their guidelines.